

## **INCIDENT COMMAND SYSTEM POSITIONS**

**7754**

(No.24 January 2001)

CAL FIRE utilizes the Incident Command System (ICS) as directed in 8100 ECC Handbook [Section 8131.5](#). The Emergency Incident Management Procedures Handbook 7700, exhibit "[Minimum ICS Qualified Personnel Matrix](#)," will be used to establish the minimum number of ICS qualified personnel necessary for each to accomplish its mission.

Duty statements for each ICS position are included in ICS 420-1, CAL FIRE ICS Employee Development Guide, and 4000 Training Handbook Section 4039. Although CAL FIRE recognizes the use of NWCG PMS 310-1 standards, CAL FIRE will utilize a modified approach (see 4000 Handbook Section 4039) to meet or exceed its ICS responsibilities.

## **ADMINISTRATIVE UNIT ERD COMPLEMENTS**

**7754.1**

(No.24 January 2001)

Unit Chiefs, Region Chiefs, and Program Managers will ensure that their appropriate employees are ICS position trained and listed in respective ERD's [\(8131.5\)](#). In order to meet the projected historical emergency incident staffing requirements all applicable personnel should be trained in a minimum of two functional ICS positions, one operations (where appropriate) and one support. No employee will be listed in a unit ERD in more than five separate positions. All employees listed may be considered qualified for all subordinate positions.

Each year, Unit Chiefs, Region Chiefs, and Program Managers may identify non-safety employees to fill ERD ICS positions identified as suitable and listed in the exhibit "[Minimum ICS Qualified Personnel Matrix](#)." ERD ICS deficiencies will be identified annually by Unit and Region Chiefs; requests for ICS training will be submitted via CAL FIRE's annual ICS Training Needs Assessment. ICS training needs will be submitted to the Statewide Training Committee for action.

Each region will establish a procedure for assigning trainees to incidents. Each incident predicted to extend beyond one burning period will be assigned trainees. Those needing trainee assignments will be listed in their unit's ERD as a trainee. ECCs will assign trainees as early as possible into the incident according to established region policy.

The exhibit "[Minimum ICS Qualified Personnel Matrix](#)" identifies the Administrative Unit ICS Classifications necessary to meet the department's projected needs.

[\(see next section\)](#)

[\(see HB Table of Contents\)](#)

[\(see Forms or Forms Samples\)](#)